



MINUTES
REGULAR BOARD MEETING
September 25, 2020
1940 Linwood Blvd, Oklahoma City
10:30 a.m.
Webex Meeting

- I. **Introduction of Guests and Visitors:** Connie Weber, President
- II. **Roll Call and Call to Order:** Alex Woolly, Office Assistant, called roll.

Board Members Present: Connie Weber, Diane Strube, Bonny Green, Robyn Healy, William Kerr, Ryan O’Toole, Frank Turner, Gary Wood, Barbara Young, Nick Elias
Absent: Scott Brown, Catt Burton, Kevin Combs, Linda Cravens, Jimmy Durant,
Staff in attendance: Alex Woolly, Jennifer Francis, Suzanne Graham, Steve Gates, Shilmila White, Robin Wong

- III. **Nominating Committee for new board members:** Three board members have December 2020 ending terms: Kerr, Woods, O’Toole, leaving thirteen active board members, three advisory (Borelli, Wade, Freede).
Committee created for future decision.

- IV. **Minutes of Board Meeting, June 2020. Review and Approve:**
Action needed—Diane Strube moved to approve, William Kerr seconded.
Those in favor: Connie Weber, Diane Strube, Bonny Green, Robyn Healy, William Kerr, Ryan O’Toole, Frank Turner, Gary Wood, Barbara Young
No opposed. Motion carried.

- V. **Financial Reports (June, July, August 2020) Review and Approve: Bonny Green, Treasurer**
Financials are still doing well especially with the recent grants that have been received. There are some upcoming expenses expected to arise with ongoing projects, but we have planned on that and are hopeful.

Action needed – Ryan O’Toole moved to approve. Diane Strube seconded.
Those in favor: Connie Weber, Diane Strube, Bonny Green, Robyn Healy, William Kerr, Ryan O’Toole, Frank Turner, Gary Wood, Barbara Young
No opposed. Motion carried.

- VI. **Consent Docket:** Review and approve Consent Docket. The Consent Docket Items as listed were sent in advance to board members for review: Reports from PIA, Men and Women’s Firststep, Executive Director and Chief Operation Officer.

Action needed –Ryan O’Toole motioned to approve. Barbara Young seconded.
Those in favor: Connie Weber, Diane Strube, Bonny Green, Robyn Healy, William Kerr, Ryan O’Toole, Frank Turner, Gary Wood, Barbara Young
No opposed. Motion carried.

VII. Staff Reports

a. Program Reports:

Robin Wong, Women's Firststep,

1. Recently celebrated two ladies getting their high school diplomas.
2. All volunteers and classes are up and running, with the safety measures in place of social distancing and masks.
3. Safe and limited visitations are being allowed.
4. New entertainment for the ladies has included corn hole tournaments, crafts, and meetings and phase work has continued.

Steve Gates, Men's Firststep,

1. Programs and sponsorship meetings are up and running again.
2. More sports can now be played on campus thanks to new donations of equipment.
3. Numbers are steadily increasing, turnover is lower than normal and the recent referrals have been great.

Shilmila White, Public Inebriate Alternative

1. The same safety measures are still in place to keep both staff and detainees safe.
2. Fogging in the building will continue through the end of the year.

b. COO Report: Suzanne Graham

1. Men's Lodge is moving forward with inspections being done.
2. Move in time is set for the second week of October.

c. Executive Director Report: Jennifer Francis

1. Finances were a small loss at the end of this fiscal year. The loss was not significant, but is due to the outside factors of COVID and losing worksites, and the loss of the major fundraiser of Beans and Cornbread.
2. The Men's Lodge is officially finished and the agency received \$300,000 for COVID relief from various programs and agencies.
3. Lagoon closure comes in a couple different options financially and logistically. These options will be presented to the board for discussion and decision.

VIII. Committee Reports: Fundraising Committee, Connie Weber

1. Beans and cornbread is now planned for May 6, 2021.
2. A virtual crowdfunding event will take place in the near future.

IX. Old Business

XII. New business

XIII. Adjournment

Executive Session