



**MINUTES**  
**REGULAR BOARD MEETING**  
**June 18, 2020**  
**1940 Linwood Blvd, Oklahoma City**  
**11:30 a.m.**

- I. Introduction of Guests and Visitors:** Connie Weber, President
- II. Roll Call and Call to Order:** Alex Woolly, Office Assistant, called roll. A quorum was present. President Connie Weber called the meeting to order at 11:45 pm.

**Board Members Present:** Connie Weber, Diane Strube, Catt Burton, Kevin Combs, Linda Cravens, Jimmy Durant, Ryan O’Toole, Frank Turner, Gary Wood, Nick Elias

**Absent:** Bonny Green, Scott Brown, Robyn Healy, William Kerr, Barbara Young

**Staff in attendance:** Alex Woolly, Jennifer Francis, Suzanne Graham, Steve Gates, Shilmila White, Robin Wong

- III. Minutes of Board Meetings, April 2020 Review and approve:**  
Action needed – Linda Cravens moved to approve, Ryan O’ Toole seconded.

**Those in favor:** Connie Weber, Diane Strube, Catt Burton, Kevin Combs, Jimmy Durant, Frank Turner, Gary Wood, Nick Elias

**No opposed.** Motion carried.

- IV. Projected Budget FY 2021, Review and Approve:**

- V. Financial Reports (April, May 2020) Review and Approve: Bonny Green, Treasurer**  
**Bonny Green** – Expended almost all of the PPP. OKCMA is on budget for last year and almost even as far as comparison. Loans and capital expenditures on Men’s lodge paid down. The budget looks good considering everything that has happened recently and in the past year.

Action needed – Ryan moved to approve, Diane Strube seconded.

**Those in favor:** Connie Weber, Catt Burton, Kevin Combs, Linda Cravens, Jimmy Durant, Frank Turner, Gary Wood, Nick Elias

**No opposed.** Motion carried.

- VI. Consent Docket:** Review and approve Consent Docket. The Consent Docket Items as listed were sent in advance to board members for review: Reports from PIA, Men and Women’s Firststep, Executive Director and Chief Operation Officer.

Action needed – Ryan O’Toole moved to approve, Jimmy Durant seconded.

**Those in favor:** Connie Weber, Diane Strube, Catt Burton, Kevin Combs, Linda Cravens, Frank Turner, Gary Wood, Nick Elias

**No opposed.** Motion carried.

- VII. Staff Reports**

**a. Program Reports:**

Robin Wong, Women’s Firststep,

1. Women’s numbers are coming back up, slowly.

2. Volunteers are also slowly being brought back in for classes and studies.

3. Women in Transition classes are back on the schedule.
4. The dorm has been painted and looks incredible.
5. Continuing to work on the OKARR hominess project.

Steve Gates, Men's Firststep,

1. Volunteers coming in to work and help out
2. GED classes and other programs coming back strong and going well
3. Currently remodeling the mens dorm for the OKARR project
  - a. Elevated the floor
  - b. New tile
  - c. Cubby system installed
  - d. New locker system

Shilmila White, Public Inebriate Alternative

1. There is still a limit being kept on the number of people in the facility.
2. Staff is still being provided with masks and continuing to clean and disinfect after every intake.
3. September will be when the Lysol bombing will end in the building.
4. Visitors are still not allowed inside the facility to pick up the detainees.

**b. COO Report:** Suzanne Graham

1. New grants coming up in July
2. OKARR project is really the focus for getting that accreditation

**c. Executive Director Report:** Jennifer Francis

1. OKARR certification means that OKCMA would have a great stamp of approval by the state. It will lead to better funding down the road and the possibility of working with other mental health agencies to provide services for clients at no cost to OKCMA.
2. Men's Lodge budget is complete and balanced.

**VIII. Committee Reports: Fundraising Committee, Connie Weber**

1. Beans and cornbread is still planned for November 12, 2020.
2. Rescheduling as the date gets closer is always an option because of the uncertain current situation.
3. Current donations to Beans and Cornbread are at a total of \$13,000 all given before COVID hit.

**IV. President's Report:** Connie Weber, President

1. Board member changes
  - a. Betsy Waller moved out of the ward previously represented, so she will no longer be on the board.
  - b. Chad Alexander is no longer an advisory member.
  - c. There are currently fifteen active board members.

**V. Old Business**

**VI. New Business**

**VII. Adjournment**