



Board Minutes
October 17, 2019
1940 Linwood Blvd, Oklahoma City
11:30 a.m.

- I. **Introduction of Guests and Visitors:** Ryan O'Toole, President
- II. **Roll Call and Call to Order:** Alex Woolly, Office Assistant – a quorum was not present, no motions were made
- III. **Minutes of Board Meetings, September 2019 Review and approve:** Action Needed – moved due to lack of quorum
- IV. **Financial Reports (June-end of year, July, August, September) Review and Approve:** Diane Strube, Treasurer Action Needed – moved due to lack of quorum
- V. **Consent Docket: Review and approve Consent Docket.** The Consent Docket Items as listed were sent in advance to board members for review: Reports from PIA, Men and Women's Firststep, Executive Director and Chief Operation Officer. – moved due to lack of quorum
- VI. **Staff Reports a. Program Reports:**
 - a) Jennifer Francis, Women's Firststep, reported on recent summit and also the continued growth and success of Firststep programs.
 - b) Steve Gates, Men's Firststep, reported on the Steve Ford's visit and his impact on the men at Firststep. He also discussed potential programs for the men.
 - c) Shilmila White, PIA, reported on current staff numbers and expectancy of future numbers
 - d) Executive Director Report: Connie Schlittler
 - Financial assurance
 - Potential jobs
 - Potential partnerships
 - OU Department of Psychiatry
 - Grant updates
 - Kitchen completion dates
 - Mens lodge updates
 - 2020 potential issues and solutions
- VII. **President's Report:** Ryan O'Toole, President a. New officer nominations for 2020 (action in November) b. New board member nomination: Betsy Waller (appointment by Councilor JoBeth Hamon) Action Needed – moved due to lack of quorum
- VIII. **Executive Session to discuss Personnel Issues:** Executive Director Resignation and Plan for Hiring Action Needed – no motion made
Discussed future plans and committee possibilities
- IX. **Old Business**
- X. **New Business**
- XII. **Adjournment**