



AGENDA
REGULAR BOARD MEETING
December 12, 2019
1940 Linwood Blvd, Oklahoma City
11:30 a.m.

- I. **Introduction of Guests and Visitors:** Ryan O'Toole, President
- II. **Roll Call and Call to Order:** Alex Woolly, Office Assistant, called roll. A quorum was present. President Ryan O'Toole called the meeting to order at 11:45 pm.

Board Members Present: Ryan O'Toole, Connie Weber, Diane Strube, Chad Alexander, Chief Gourley, Bonny Green, Catt Burton, Jimmy Durant, Charles Freede, Gary Wood, Barbara Young, Betsy Waller

Absent: Scott Brown, Kevin Combs, Linda Cravens, William Kerr, James Randell, Terri Ogle,

Staff in attendance: Alex Woolly, Jennifer Francis, Suzanne Graham, Steve Gates, Shilmila White

- III. **Minutes of Board Meetings, November 2019 Review and approve:**
Action Needed – Barbara Young moved to approve, Bonny Green seconded.

Those in favor: Ryan O'Toole, Connie Weber, Diane Strube, Chad Alexander, Chief Gourley, Catt Burton, Jimmy Durant, Charles Freede, Gary Wood, Betsy Waller

No opposed. Motion carried.

- IV. **Financial Reports (November) Review and Approve: Diane Strube, Treasurer** Action Needed

- a. Best month in 10 years, positive income, expenses are down, bills are paid.
- b. Able to give staff a small Christmas bonus
- c. Up to minute on financials
- d. No longer having to transfer from reserves on payroll

Gary Wood moved to approve. Bonny Green seconded.

Those in favor: Ryan O'Toole, Connie Weber, Diane Strube, Chad Alexander, Chief Gourley, Catt Burton, Jimmy Durant, Charles Freede, Barbara Young, Betsy Waller

No opposed. Motion carried.

- V. **Consent Docket:** Review and approve Consent Docket. The Consent Docket Items as listed were sent in advance to board members for review: Reports from PIA, Men and Women's Firststep, Executive Director and Chief Operation Officer.

Bonny Green moved to approve. Catt Burton seconded.

Those in favor: Ryan O'Toole, Connie Weber, Diane Strube, Chad Alexander, Chief Gourley, Jimmy Durant, Charles Freede, Gary Wood, Barbara Young, Betsy Waller

No opposed. Motion carried.

VI. Staff Reports

a. Program Reports:

Jennifer Francis, Women's Firststep,

1. Numbers are up and really looking good especially for winter months
2. Christmas cards are going out soon
3. Social media presence will be strengthened in the near future
4. Financials are looking good
5. Women's kitchen should be open any day

Steve Gates, Men's Firststep,

1. Financials are looking up
2. Morale is really benefitting both the staff and clients

Shilmila White, PIA

1. Numbers are up as usual during the holiday times
2. Donations keep coming in for support

b. COO Report: Suzanne Graham

c. Interim Executive Director Report: Jennifer Francis

VII. Committee Reports:

a. Fundraising Committee, Connie Weber

- 1) New date for Beans and Cornbread – May 15th
- 2) Speaker options are being discussed
- 3) There will be no art show this year to make room for more tables—the art show was not as profitable in the past couple years

VIII. President's Report: Ryan O'Toole, President

a. New officer nominations for 2020: Action Needed

Gary Wood moved to approve. Diane Strube seconded.

Those in favor: Ryan O'Toole, Connie Weber, Chad Alexander, Chief Gourley, Bonny Green, Catt Burton, Jimmy Durant, Charles Freede, Barbara Young, Betsy Waller

No opposed. Motion carried

IX. Old Business

X. New Business

- a. Gary Wood suggested utilizing Amazon Smile
- b. Update on Executive Director candidates

XI. Adjournment