



REGULAR BOARD MEETING MINUTES
1940 Linwood Blvd., OKC, OK 73106
Meeting of January 19, 2017
MINUTES

- I. **Introduction of Guests and Visitors:** There were no introductions today.

- II. **Roll Call and Call to Order:** Susan Martin Corporate Business Manager called roll. A quorum was present. President Gary Wood called the meeting to order at 11:50 p.m.

Present: Gary Wood, Ryan O'Toole, Cheryl Borelli, Chad Alexander, Linda Cravens, Charles Freede, William Kerr, Ken McDonald, Diane Strube, Connie Tipton, Blake Wade, Connie Weber **Absent:** Scott Brown, Roy Vinyard,

- III. **Minutes of Regular Board Meeting, November 17, 2016:** Blake Wade made the motion to accept the minutes. William Kerr seconded the motion. **YES VOTES:** Gary Wood, Ryan O'Toole, Cheryl Borelli, Chad Alexander, Linda Cravens, Charles Freede, William Kerr, Ken McDonald, Diane Strube, Connie Tipton, Blake Wade, Connie Weber **NO VOTES:** None. Motion passed unanimously.

- IV. **Financial Report:** The Financial Report was given by Gary Wood. Mr. Wood stated that overall we are doing well, pointing out our positive in retained earnings. He highlighted our net income overall is in the positive. There were questions in reference to some of our expenses appearing high which were addressed. These were due to In-Kind donations that we have received. Ryan O'Toole made motion to accept financials. Blake Wade seconded the motion. **YES VOTES:** Gary Wood, Ryan O'Toole, Cheryl Borelli, Chad Alexander, Linda Cravens, Charles Freede, William Kerr, Ken McDonald, Diane Strube, Connie Tipton, Blake Wade, Connie Weber **NO VOTES:** None. Motion passed unanimously.

- V. **Consent Docket:** The Consent Docket items were sent in advance for board review. Docket Items included: PIA May-December Report, Men's and Women's Firststep Report for May –December 2016, Chief Operating Officer Report, May-December 2016 and PIA Report. Motion was made by Cheryl Borelli and seconded by William Kerr. **YES VOTES:** Gary Wood, Ryan O'Toole, Cheryl Borelli, Chad Alexander, Linda Cravens, Charles Freede, William Kerr, Ken McDonald, Diane Strube, Connie Tipton, Blake Wade, Connie Weber **NO VOTES:** None. Motion passed unanimously.

- VI. **Executive Director Report:** Connie Schlittler, Executive Director reported on the ongoing housing fund application for the National Housing Trust Fund Men's Lodge Single Room Occupancy apartments and the financial commitment needed by February 15th. The commercial stoves have been purchased and thanked the Board on behalf of our Firststep programs. She also spoke of several grants that we are going to apply for. Connie confirmed that we do have speaker, Gail Box setup for the Beans & Cornbread.

Connie discussed waste water system at Men's Firststep and ongoing discussion with the City of Oklahoma City on a permanent solution for the lagoon problems. Connie met with Water Utilities Trust on January 13th regarding agreement to extend lease on behalf of Men's Lodge SRO proposal. City is working on more details related to connecting Men's Firststep to City sewer. Connie also met with City Planning Department on January 11th related to Men's SRO project. Community Development Block Grant funds may be requested to finance connection to City sewer services.

- VII. **Commitment letter for Financial Approval:** Blake Wade made the motion to approve OKC Metro Alliance board to fund remaining amount needed for Men's Lodge Single Room Occupancy apartments. Ryan O'Toole seconded the motion. **YES VOTES:** Gary Wood, Ryan O'Toole, Cheryl Borelli, Chad Alexander, Linda Cravens, Charles Freede, William Kerr, Ken McDonald, Diane Strube, Connie Tipton, Blake Wade, Connie Weber **NO VOTES:** None. Motion passed unanimously.

- VIII. **Firststep Director's Reports:** Suzanne Graham, COO gave report in absence of Jennifer Francis. They have served 38 clients as of end of December, also 14 Remergé. Women wanted to thank the Board for the new stove.

Mike Cody, Director of Men's reported they had served 81 clients in the month. Mike brought pictures of some of the men with the new stove and let board know how thankful the men were. Mike stated they have several potential new customers to help keep our men working.

- IX. **President's Report:** Gary Wood highlighted all items discussed during meeting. Discussed prospective board member, Courtney Blau, will be voted on at next meeting. Discussed interest by another prospective board member in the District Attorney's Office, Cat Burton. There was recommendation from the board to follow up with Ms. Burton and see if she is interested in coming on to the board at this time. Robyn Healy, who was scheduled to be added to the board in January, will be coming on to the board later this spring.

X. **Old Business:** None

XI. **New Business:** None

XII. **Adjournment:** Board adjourned at 1:00