



AGENDA
BOARD RETREAT & REGULAR BOARD MEETING
September 22, 2017
Men's Firststep 11601 W. Stanley Draper Drive
9:00 a.m.

- I. **Introduction of Guests and Visitors:** Gary Wood, President
- II. **Roll Call and Call to Order:** Susan Martin, Corporate Business Manager
- III. **Strategic Planning –facilitated discussion –Marie Pijanowski**
- IV. **Minutes of Regular Board Meeting, April 20, 2017, Review and approve:**
Action Needed
- V. **Consent Docket:** Review and approve Consent Docket. The Consent Docket Items as listed were sent in advance to board members for review: PIA April through August 2017 reports, Men and Women's Firststep April through August 2017 reports, Chief Operation Officer April through and August 2017 reports.
- VI. **Financial Report, Review and Approve:** Cheryl Borelli Secretary/Treasurer
Action Needed

Basic Conflict of Interest Disclosure Form: to be completed and signed by all board members

Budget Reconciliation Plan: Review and Discuss
- VII. **Policy: Review and Approve revised OKC Metro Alliance policy and procedures.**
Action Needed
- VIII. **Reports**
 - a. **Executive Director Report:** Connie Schlittler, Executive Director
 - 1) **Men's Firststep Lodge Update**
 - 2) **Employment Initiative: U.S. Department of Labor**
 - 3) **Transportation Update**
 - 4) **Men's Firststep Sewer Project**

b. **COO Report:** Suzanne Graham

c. **Program Reports:** Jennifer Francis, Women's Firststep, Mike Cody, Men's Firststep.

d. **Committee Reports:**

1) **Membership committee**

2) **Beans and Cornbread Committee (Diane Strube, Linda Cravens, Robyn Healy)**

IX. Proposed Budget for FY 2017-2018: This proposed budget was reviewed and recommended to be forwarded on for full Board consideration by the Board Audit Committee on June 2017. Action Needed

X. Executive Session: Review and Approve Executive Director annual evaluation and compensation.
Action Needed

XI. President's Report: Gary Wood President

XII. Old Business

XIII. New Business

XIV. Adjournment