



**AGENDA**  
**REGULAR BOARD MEETING**  
**November 16, 2017**  
**1940 Linwood Blvd, Oklahoma City**  
**11:30 a.m.**

- I. **Introduction of Guests and Visitors:** Gary Wood, President
- II. **Roll Call and Call to Order:** Susan Martin, Corporate Business Manager

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- III. **Minutes of Regular Board Meeting, September 22, 2017 (revised), and October 19, 2017**  
**Review and approve:**  
Action Needed
- IV. **Consent Docket:** Review and approve Consent Docket. The Consent Docket Items as listed were sent in advance to board members for review: PIA October 2017 report, Men and Women's Firststep October 2017 report, and Chief Operation Officer October 2017 report.
- V. **Financial Report, Review and Approve:** Cheryl Borelli Secretary/Treasurer  
Action Needed
- VI. **Annual Audit, Review and Approve:** Cheryl Borelli Secretary/Treasurer  
Action Needed
- VII. **IRS 990 Submission, Review and Approve:** Cheryl Borelli Secretary/Treasurer  
Action Needed
- VIII. **Reports**
  - a. **Executive Director Report:** Connie Schlittler, Executive Director
  - b. **COO Report:** Suzanne Graham
  - c. **Program Reports:** Jennifer Francis, Women's Firststep, Mike Cody, Men's Firststep.
  - d. **Committee Reports:**
    - 1) **Membership committee, Blake Wade**
      - 1. **Review and approve new board members**  
Barbara Young, Jimmy Durant, Kevin Combs and Catt Burton  
Action Needed
      - 2. **Review and approve 2018 officers**  
Ryan O'Toole, President  
Connie Weber, Vice-President  
Diane Strube, Secretary/Treasurer  
Action Needed
    - 2) **Fundraising Committee, Connie Weber**
- IX. **President's Report:** Gary Wood President
- X. **Old Business**
- XI. **New Business**
- XII. **Adjournment**